

## **Some Useful Funding Jargon...**

*...the following terms are often used by funders on application forms and in guidance notes and should be used by applicants when defining their proposed project/work.*

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**Baseline** – *a starting or reference point showing what a current situation is like so that you can make a comparison against it once your work/project has been completed.*

**Monitoring** – *gathering and recording information in a systematic manner during the course of your work/project as a way to check how your work is progressing and whether you are achieving what you set out to do.*

**Evaluation** – *using the information gathered by monitoring and comparing this against your baselines to show how effective your work has been.*

**Outcomes** – *the changes, benefits or things that you hope to learn or achieve from your project/work.*